



GA 20

20TH GENERAL ASSEMBLY
OF RSPO MEMBERS

I DRAFT MINUTES





Document Title : Draft Minutes
Roundtable on Sustainable Palm Oil
20th General Assembly (GA20)

Date : 22 November 2023

Format: Hybrid

Venue : Hotel Mulia Senayan Jakarta, Indonesia

Start time : 7:30 PM (GMT+7)

Chairperson : Anne Rosenbarger, RSPO Board of Governors Co-Chair

Speakers : Anne Rosenbarger
Tim Stephenson, RSPO Board of Governors Vice-Chair and Treasurer

Participants : 100 Ordinary Members in attendance
RSPO Secretariat
Observers

ROUNDTABLE ON SUSTAINABLE PALM OIL 20TH GENERAL ASSEMBLY (GA20)

22 November 2023

AGENDA

- 1 **Members' roll call**
- 2 **Opening address and report by the Chairperson**
- 3 **Confirmation of the minutes for the 19th General Assembly (GA19) held on 1 December 2022**

Minutes: G19 Draft Minutes

Attendance List: GA19 Attendance List

- 4 **Presentation of the Treasurer's Report and the RSPO financial statements for the year ended 30 June 2023 by the Treasurer, Tim Stephenson**
- 5 **Voting for the proposed resolutions and announcement of the results**

Resolution GA20-1

To receive and adopt the Treasurer's Report and the RSPO's financial statement for the year ended 30 June 2023.

Resolution GA20-2a

To confirm the appointment of Ernst and Young as the auditors of the RSPO for the financial year ending 30 June 2024.

Resolution GA20-2b

Creating a RSPO membership category to further the development of RSPO's jurisdictional approach for certification.

- 6 **Voting for the Board of Governors election and announcement of the results**
- 7 **Any other business**
- 8 **Closing of GA20**

Annex 1 – Attendance and Voters List



1 MEMBERS' ROLL CALL

The 20th General Assembly of RSPO Members (GA20) was convened on 22 November 2023, at the Hotel Mulia Senayan in Jakarta, Indonesia. Anne Rosenbarger, the Co-Chair of the RSPO Board of Governors, extended a warm welcome to all RSPO members present.

Anne Rosenbarger took a moment to engage with the attendees, checking if there were any concerns regarding the evening GA meeting. Following this, she expressed her gratitude to the members for their active participation and proceeded to share details confirming the quorum for the assembly. There were a total of 86 advanced votes received, 59 physical and 9 virtual attendees present, recording a total voting members of 154.

In her address, Anne Rosenbarger reiterated important housekeeping rules to ensure the smooth conduct of the meeting. Emphasis was placed on key aspects, including simultaneous interpretation, guidelines for the Q&A session, the RSPO anti-trust statement, and voting guidelines.

Members were kindly reminded to adhere to these guidelines for a productive and efficient General Assembly.

2 OPENING ADDRESS AND CO-CHAIR REPORT BY ANNE ROSENBERGER, CO-CHAIR OF RSPO BOARD OF GOVERNORS

Anne Rosenbarger initiated the Co-Chair Report by providing comprehensive updates on resolutions adopted in previous meetings.

PAST GA RESOLUTIONS

GA10-6g (November 2013): Transparency in plantation concession boundaries

Digital shapefiles for all countries are now publicly available and downloadable on GeoRSPO except for Indonesia. For Indonesia, only images are made available instead of digital shapefiles, based on a directive from the Indonesian government prohibiting the release and sharing of digital shapefiles.

Anne Rosenbarger confirmed that the implementation of this resolution is now considered complete by the Board of Governors (BoG).

GA13-6e (November 2016): Protecting human rights defenders, whistleblowers, complainants and community spokespersons

A review of the current policy and its implementation was completed in August 2020 by an independent expert, and the report was shared with the Human Rights Working Group (HRWG).

The current policy is being reviewed for its implementability and practicality taking into consideration the RSPO Secretariat's mandate, functions, and risks.

GA15-6d (November 2018): Discouraging RSPO members subject to complaints from avoiding their obligations by divestment or withdrawing their membership

The board BoG has endorsed the Resolution 6d proposals and agreed that implementation will only take place after the review of the Complaints and Appeals Procedures ("CAP") and the Grievance System to ensure uniformity in its implementation.

Anne Rosenbarger confirmed that the resolution is now considered complete by the BoG.

GA18-2b (December 2021): Strengthening the Code of Conduct to clarify that it embraces all stages of the supply chain, in particular refineries

The RSPO Secretariat and the SRWG have successfully revised the RSPO Code of Conduct (CoC) and published it on the RSPO website. Socialisation of the revised CoC to RSPO Members to increase awareness was conducted via the relevant RSPO governance bodies, communication channels and through internal alignment.

Anne Rosenbarger confirmed that the implementation of this resolution is now considered complete by the BoG.

GA18-2c (December 2021): Enhancing the robustness of the RSPO Mass Balance model to accelerate the uptake of Certified Sustainable Palm Oil

An independent study concluded with a set of recommendations to enhance the robustness and accessibility of the MB model, including the expected minimum level of environmental and social safeguards required for the non-certified materials entering MB supply chains.

In line with the current draft of the revised Principles and Criteria, verification requirements for deforestation risk for MB will be embedded within current development of a new digital platform.

The Secretariat will continue working on other gaps and recommendations relating to supply chain requirements.

GA18-2d (December 2021): Resolution to review and amend the Remediation and Compensation Procedure (RaCP) process as applied to scheme smallholders

The RaCP (2015) is currently under revision and this process will include the review of RaCP processes for scheme smallholders which include a study of scenarios where RaCP is applicable to scheme smallholders.

The result of the study will be incorporated into the reviewed RaCP that will become a single reference for all types of growers.

GA19-2b (December 2022): RSPO prioritises the Jurisdictional Approach to accelerate the transformation of sustainable palm oil standards, the inclusion of independent smallholders, and engagement with local communities.

The Jurisdictional Working Group (JWG) established three key priorities:

- (i) Jurisdictional-level HCV/HCS mapping mechanism;
- (ii) Jurisdictional-level Remediation and Compensation Procedure;
- (iii) Communication strategies around the RSPO Jurisdictional Approach.

There are 2 key highlights of the Jurisdictional Approach:

- Recently stakeholders of three RSPO pilots (Seruyan (Indonesia), Sabah (Malaysia) and Ecuador) were involved in exchanging experiences, practices and ideas related to current and emerging matters associated with the Jurisdictional Approach to RSPO Certification.
- As identified within the JA Piloting Framework, the JWG has proposed a mechanism for progressing jurisdictions towards obtaining RSPO membership that results in the GA resolution to propose the creation of a new RSPO membership Category that has been tabled for members adoption today.

UPDATES FROM STANDING COMMITTEE (SC)

Standard Standing Committee (SSC)

The following are key highlights from the Standard Standing Committee (SSC):

- **Proposed Interpretation on Mass Balance ‘Unused Volume’ in RSPO Supply Chain Certification Standard**

Due to the differences in the interpretations of unused Mass Balance volumes, in August 2023 the SSC endorsed the decision to use the RSPO Supply Chain Certification Standard 2014 interpretation and no non-compliance shall be raised by the Certification Body until this issue has been resolved during the next RSPO SCC standard review.

- **On the status of the 2023 Standards Review Process**

RSPO has completed its comprehensive and consultative review of its current 2018 RSPO Principles and Criteria (P&C), 2019 RSPO Independent Smallholder (ISH) Standard and associated system documents.

The Steering Group has proposed the following actions, which were endorsed by the Standards Steering Committee:

1. The Secretariat will finalise the review and commence the revision of the certification system documents for the P&C and ISH Standard in parallel with the revision of the standards, as well as develop any guidance documents required to supplement the standards.
2. The Secretariat will revise the associated normative guidances and Certification System Document for the P&C and ISH Standard in line with the requirements for clarity, relevance, implementability and auditability as soon as possible, but not later than the deadline for submission to the General Assembly meeting in 2024.
3. The development of the revised standards and certification system documents will be coordinated with the development of the new RSPO certification, trade and traceability system (CTTS) to ensure that the digital system is fully aligned with the revised standards and certification requirements.

Assurance Standing Committee (ASC)

The following are key highlights from the Assurance Standing Committee (ASC):

- ASC has approved a framework to conduct an initial study on the issue of “De-Linking Business Relations Between RSPO-Accredited Certification Bodies and Auditees”. The ASC expects the study to be completed by Q3 2024.
- ASC had focused discussions on ways to strengthen the assurance system along with the performance of Certification Bodies (CBs) and the oversight provided by the accreditation body taking into consideration inputs from external parties (such as IUCN, EIA etc.).
- Implementation of the Labour Auditing Guidance is ongoing and the ASC and Assurance Division are closely monitoring its progress.

Market Development Standing Committee (MDSC)

In 2023, the Market Development Standing Committee delivered on the new RSPO brand positioning which is currently in the process of being rolled out.

Revised RSPO vision: A global partnership to make palm oil sustainable

RSPO is a partnership for progress and positive impact, facilitating global change to make the production and consumption of palm oil sustainable. To inspire change, we communicate the environmental and social benefits. To make progress, we catalyse collaboration. To provide assurance, we set the standards of certification.

The SR Scorecard was launched in 2023 and is publicly accessible on the RSPO website. SR performance is improving among the eligible RSPO membership base where reporting rates have increased from 20% in 2022 to 32% in 2023 with members showing evidence of their SR implementation in the public domain. The percentage of members meeting the CSPO uptake target has also increased. Based on the data reported in ACOP 2022, 57% of the P&T, CGM and Retailers RSPO Members have met their CSPO target, compared with 50% in 2021. While members are demonstrating commitment, there is room for improvement in the implementation of the SR pillars and CSPO uptake.

Smallholder Standing Committee (SHSC)

The following are key highlights from the Smallholder Standing Committee (SHSC):

The SHSC was informed and consulted in the RSPO Independent Smallholder Standard revision process through the work carried out by the Smallholder Technical Committee. Several SHSC members actively participated in the Technical Committee and contributed to the revision of the ISH Standard.

The RSPO Smallholder Support Fund (RSSF) was revived and new applications were received. Over the course of this year, we received a total of 52 applications for the RSSF support, 16 new projects were approved, comprising 11 certification projects and 5 livelihood projects. The collective commitment to these projects amounted to USD 839,104. The potential number of smallholder beneficiaries is around 6,537.

Furthermore, we have given the green light to 18 additional one-off audit projects, reflecting our ongoing commitment to supporting smallholders.

3 CONFIRMATION OF THE MINUTES FOR THE 19TH GENERAL ASSEMBLY (GA19) HELD ON 1 DECEMBER 2022

Anne tabled the draft minutes of GA19 held on 1 December 2022 to the members for approval and invited members to comment or ask questions. It was noted that there were no questions or comments received. Marcus proposed the confirmation of the minutes, and Jose Roberto seconded the motion.

Anne Rosenbarger declared that the minutes of GA19 were hereby approved.

4 PRESENTATION OF THE TREASURER'S REPORT AND THE RSPO FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023 BY THE TREASURER, TIM STEPHENSON

Tim Stephenson presented the Treasurer's Report and the RSPO's Financial Statements for the year ended 30 June 2023, including the budget for the current financial year 2024.

He thanked all the members of the Finance Committee for their work during the year and reminded the importance of governance, that the Board of Governors is accountable to its members through the General Assembly, including, financial propriety and use of RSPO funds.

In summary, Tim shared three main messages:

- RSPO continues to maintain a strong financial position, including healthy reserves.
- While there was a lower surplus this year compared to recent years, it's not a negative aspect for a not-for-profit organisation.
- The financial strength of RSPO remains strong, supporting the ongoing growth of our capabilities.

The RSPO organisational structure remains unchanged and is still registered in Zurich, with RSPO Secretariat Sdn Bhd as its 100% subsidiary employing over 100 employees in Malaysia. The remaining staff are employed via representative offices and statutory bodies in various countries. The only change that took place last year was the Indonesian representative office became a separate company.

Tim introduced the current Finance Committee and reiterated its terms of reference, emphasising its role in providing oversight of financial oversight and controls, financial planning, compliance and investment strategy.

Statement of Income and Expenditure

Tim reported that RSPO received a clean audit report from Ernst and Young, and that the financial statements present a true and fair view of the result for the year and its financial position as of 30 June 2023.

Tim also thanked Patrick and his team, including in particular Eileen Ho, for their work in completing the audit.

The surplus for the year of around RM3.8 million is significantly lower compared to the previous financial year, despite income remaining around the same. The operating expenses and project costs have both increased significantly but are in line with planned expenditure.

Tim reported that 27% of the RSPO income comes from subscriptions, while the remaining 70% comes from contributions related to segregated mass balance and credits trades. Therefore, almost all of RSPO's income is derived from its members, which is a strong position to be in as we are not reliant on third-party donations.

Tim reported that the income had leveled out slightly over the last year, but there had been growth over the last few years, particularly for contributions from physical trades and gradual growth in subscription income. We also see slight increases in credit contributions over the years.

Most of RSPO's operating costs relate to salary costs that have increased significantly from the previous years as the number of employees has grown from around 130 to over 160. The Divisional costs are separated from operating costs and it shows how costs are split between the different divisions at the RSPO. The four main divisions were Assurance, Standard Development, Stakeholder Engagement & Communication and Market Transformation.

Statement of Assets and Liabilities

Tim reported that the balance sheet remains unchanged from previous year, with cash and term deposits slightly higher than last year due to continuing surpluses. The major item on the balance sheet is the RM 89 million cash and bank balances and the net assets recorded for the financial year were RM 80 million.

Statement of Assets and Liabilities

Tim highlighted that the RSPO has a strong cash flow, with a total of RM 3.8 million surplus before taxation and RM 5.7 million net cash flow from operating activities. The RSPO also had some expenditures on Smallholder Funds and Special Project Funds, which reduced the cash flow.

Statement of Changes in Equity

The balance sheet is represented by different funds starting with the Members' Fund recording a total of nearly RM 58 million. The other funds include the Smallholders of RM 9 million and Special Project of RM 6 million. No further transfers were to the funds during the financial year. The RSPO also has a Currency Translation Reserve of RM 7.5 million due to translation of balances from other currencies to Ringgit.

Budget for the Financial Year 2024

Tim presented the budget for the financial year 2024 which was prepared before the start of the financial year and a comparison was made to the previous year. The budget prepared is consistent with the results from the previous year, projecting a slight increase in income to RM 76 million, a further increase in admin and operating costs to RM 51 million due to an increased number of employees and comparable numbers for divisional operating costs and discreet project costs at RM 14 million and RM 9 million respectively. The budgeted surplus before taxation of RM 2.6 million also remains consistent. The first quarter results from the management accounts were recorded to be consistent with the budget. Divisional budgets are similar to the previous year's and more is expected to be spent in the Technical and Membership divisions.

Investment Policy

Tim informed the members of RSPO's new investment policy. At the last GA meeting, the topic of investment was discussed, with a request for professional investment of our funds, to generate income while ensuring strong governance.

He then shared details of the RSPO Investment Policy Statement (IPS) which was approved by the BoG in June 2023 and is currently being implemented. The IPS covers investment objectives, cautious guidelines and does not involve speculation in equities. Most of the investment guidelines focused on fixed-income assets with small amounts allocated to equities. There will be regular reporting on performance to the FC and BoG. He emphasised that the IPS incorporates policies to avoid any reputational damage to RSPO.



Tim reported that the RSPO has appointed Banque Pictet as the custodian bank and Perennium SA as the investment manager. He added that Perennium SA was appointed after a lengthy review process the firm was found to be familiar with RSPO’s requirements and have experience working with non-profit organisations. The RSPO had commenced with the first instalment. He informed the members that we are not expecting spectacular returns as we are taking a cautious approach and it is important to mitigate risk and not have it in one place. He added that the decision to appoint a professional investment manager is appropriate due to not having the expertise in-house.

Tim proceeded with a summary of the Treasurer’s report, informing members that the RSPO digitisation strategy will have financial implications for RSPO. After an initial outlay to develop and implement the required systems, net income from the project is expected to be positive from 2025, mitigating some of the uncertainty arising from potential changes that members may undertake in relation to the EUDR. The organisation recognised that there is an element of risk towards RSPO income, and it is good that RSPO has adequate reserves to meet that risk.

A strategic review is currently underway, initiated by the BoG and is expected to be completed in 2024. The outcome will include a new operational plan and a longer-term financial plan. The document will be used as an oversight for RSPO.

Lastly, Tim summarised that the RSPO's financial position remains strong and the financial model continues to be effective in supporting the RSPO. He then ended his presentation with a thank you note and invited questions from the floor.

There was no question from the floor.

The members then proceeded with the voting to receive and adopt the Treasurer's Report and RSPO’s financial statement for the year ended 30 June 2023.

Resolution GA20-1	Weighted Voted Results (%)	
To receive and adopt the Treasurer’s Report and the RSPO’s financial statement for the year ended 30 June 2023.	For	94.33
	Against	2.22
	Abstain	3.45

The Resolution GA20-1 was approved.

5 VOTING FOR THE PROPOSED RESOLUTIONS AND ANNOUNCEMENT OF THE RESULTS

The GA20 meeting was a hybrid meeting which featured a combination of physical attendance and live streaming of the meeting. All decisions in the respective resolutions and Board of Governors elections were voted on via advance e-voting and paperless live e-voting (physical and virtual) at the physical meeting.

The e-voting and live voting results were announced as follows:

a. Resolution GA20-2a

Resolution GA20-2a	Weighted Voted Results (%)	
To confirm the appointment of Ernst and Young as the auditors of the RSPO for the financial year ending 30 June 2024.	For	90.99
	Against	1.65
	Abstain	7.36

The Resolution GA20-2a was approved.

b. Resolution GA20-2b

The Resolution GA20-2b proposed by the BoG was presented by Bernadinus Steni from Yayasan Lembaga Penelitian Kaleka Indonesia (Kaleka).

Resolution GA20-2a	Weighted Voted Results (%)	
Creating a RSPO Membership Category to further the development of RSPO Jurisdictional Approach for Certification.	For	87.78
	Against	4.56
	Abstain	7.66

The Resolution GA20-2b was approved.

6 VOTING FOR THE BOARD OF GOVERNORS ELECTION AND ANNOUNCEMENT OF THE RESULTS

The next item was the election of the Board of Governors (BoG). There were seven (7) BoG seats available for election at GA20. There was no election for the Banks & Investor and Retailer seats as there were no nominations received for the vacant seats. In addition, the interim Board of Governor members for the Bank and Investor seat was up for approval.

1. Oil Palm Growers - Malaysia

The two-year term of Malaysian Palm Oil Association (MPOA), represented by the Principal Ku Kok Peng and the Alternate Surina binti Ismail expired and is available for re-election. There were no other nominations received.

Membership Sector	Elected/Approved		Voting Results	
	Principal	Alternate	For	Abstain
Oil Palm Growers – Malaysia	MPOA, Ku Kok Peng	MPOA, Surina binti Ismail	5	-

The Chairperson confirmed for the minutes that the Principal representing Malaysian Palm Oil Association and the Alternate were elected as Board of Governor members.

2. Oil Palm Growers - Indonesia

Golden Agri-Resources Ltd (GAR), represented by the Principal Anita Neville and the Alternate member being PT. Inti Indosawit Subur represented by the Alternate Mohamad Fadhil Hassan, the two-year term of which is expiring is available for re-election. There were no other nominations received.

Membership Sector	Elected/Approved		Voting Results	
	Principal	Alternate	For	Abstain
Oil Palm Growers – Indonesia	GAR, Anita Neville	PT. Inti Indosawit Subur, Mohamad Fadhil Hassan	9	-

The Chairperson confirmed for the minutes that the Principal representing Golden Agri-Resources Ltd and the Alternate representing PT. Inti Indosawit Subur were elected as Board of Governor members.

3. Oil Palm Growers - Smallholders

Asosiasi Petani Sawit Swadaya Amanah, represented by the Principal Narno Sayoto Irontiko and the Alternate member being Gapoktan Tanjung Sehati represented by the Alternate Rukaiyah Rafik, the two-year term of which is expiring is available for re-election. There were no other nominations received.

Membership Sector	Elected/Approved		Voting Results	
	Principal	Alternate	For	Abstain
Oil Palm Growers – Smallholders	Asosiasi Petani Sawit Swadaya Amanah, Narno Sayoto Irontiko	Gapoktan Tanjung Sehati, Rukaiyah Rafik	25	6

The Chairperson confirmed for the minute that the Principal representing Asosiasi Petani Sawit Swadaya Amanah and the Alternate representing Gapoktan Tanjung Sehati were elected as Board of Governor members.

4. Processors and/ or Traders

Wilmar International Limited, represented by the Principal Daphne Astrid Hameeteman and the alternate member being Musim Mas Holdings Pte. Ltd. represented by the Alternate Olivier Tichit the two-year term of which is expiring is not available for re-election.

Two nominations were received as follows.

Musim Mas Holdings Pte. Ltd. represented by the Principal nominee Olivier Tichit and the Alternate member Godrej Industries Limited represented by alternate nominee being Sougata Niyogi.

Galaxy Surfactants Ltd represented by the Principal nominee Harshal Thakare and the Alternate nominee being Pankaj Narvekar.



Membership Sector	Elected/Approved		Voting Results	
	Principal	Alternate	For	Abstain
Processors and/ or Traders	Musim Mas Holdings Pte. Ltd. , Olivier Tichit	Godrej Industries Limited , Sougata Niyogi	28	5
	Galaxy Surfactants Ltd , Harshal Thakare	Galaxy Surfactants Ltd , Pankaj Narvekar	6	

The Chairperson confirmed for the minutes that the Principal representing Musim Mas Holdings Pte. Ltd. and the Alternate representing Godrej Industries Limited were elected as Board of Governovr members.

5. Consumer Goods Manufacturers

UNILEVER PLC, represented by the Principal Martin Huxtable and the Alternate member being vacant, the two-year term of which is expiring is available for re-election. There were no other nominations received.

Membership Sector	Elected/Approved		Voting Results	
	Principal	Alternate	For	Abstain
Consumer Goods Manufacturers	UNILEVER PLC , Martin Huxtable		17	2

The Chairperson confirmed for the minutes that the Principal representing UNILEVER PLC and the Alternate being vacant were elected as Board of Governor members.

6. Banks and Investors

The interim Principal of the incumbent Board of Governor member Standard Chartered Bank being Lee Jwee Tat and interim Alternate being Imogen Jamie is up for approval by the General Assembly.

Membership Sector	Elected/Approved		Voting Results	
	Principal	Alternate	For	Abstain
Banks and Investors	Standard Chartered Bank , Lee Jwee Tat	Standard Chartered Bank , Imogen Jamie	1	1

The Chairperson confirmed for the minutes that the appointment of Lee Jwee Tat as the Principal member and Imogen Jamie as the Alternate member representing Standard Chartered Bank was approved.

7. Environmental or Nature Conservation Organisations (ENGO)

World Resources Institute (WRI), represented by the Principal Anne Rosenbarger and the Alternate member being Zoological Society of London represented by the Alternate Eleanor Spencer, the two-year term of which is expiring is available for re-election. There were no other nominations received.

Membership Sector	Elected/Approved		Voting Results	
	Principal	Alternate	For	Abstain
Environmental or Nature Conservation Organisations	World Resources Institute (WRI), Anne Rosenbarger	Zoological Society of London, Eleanor Spencer	16	1

The Chairperson confirmed for the minutes that the Principal representing World Resources Institute and the Alternate representing Zoological Society of London were elected as Board of Governor members

8. Social or Development Organisations (SNGO)

Forest Peoples Programme, represented by the Principal Marcus Colchester and the Alternate member being Yayasan Lembaga Penelitian Kaleka Indonesia (Kaleka) represented by the Alternate Bernadinus Steni Sugiarto, the two-year term of which is expiring is available for re-election. No other nominations have been received.

Membership Sector	Elected/Approved		Voting Results	
	Principal	Alternate	For	Abstain
Social or Nature Conservation Organisations	Forest Peoples Programme, Marcus Colchester	Yayasan Lembaga Penelitian Kaleka Indonesia (Kaleka), Bernadinus Steni Sugiarto	11	1

The chairperson confirmed for the minutes that the Principal representing Forest Peoples Programme and the Alternate representing Yayasan Lembaga Penelitian Kaleka Indonesia (Kaleka) were elected as Board of Governor members.

7 ANY OTHER BUSINESS (AOB)

The Chairperson invited the floor to ask questions and raise any concerns during the AOB session.

Marcus Colchester, Forest Peoples Programme: We need to record that the RSPO Board has just received a letter raising concerns about court proceedings against some RSPO Members. It would not be useful nor fair to debate such a letter at such short notice. Not fair for you as members who have not been informed and not fair for the corporations' concerned however this matter will get reviewed by the Board tomorrow and a response will be made to the authors of the letter in due course. At least that is my proposal and if there are no objections, I would like it to be recorded in the minutes. This is an important matter and we will deal with it in due course in a fair way. Thank you.



Anne Rosenbarger, RSPO BoG Co-Chair/GA Chairperson: Well noted and that will be minuted.

Rukaiyah Rafik, Gapoktan Tanjung Sehati: Thank you. So, this is the second time I am here with Pak Narno. For the smallholders, we have various countries, so we proposed for smallholders that in the future we would like to have one plus three seats in the BoG. We want to propose to have one substantive member and three alternates in the BoG because we want to bring more voices from other countries from Latin America, Thailand and Malaysia. I hope tomorrow we can discuss this at the BoG.

Anne Rosenbarger, RSPO BoG Co-Chair/GA Chairperson: Thank you Ibu Uki, we can definitely discuss what are the pathways looking at the representation.

8 CLOSING OF GA

The Chairperson thanked all participants for joining GA20 and officially closed GA20 at approximately 9:00 PM Indonesia time (GMT+07).

ANNEX 1 – ATTENDANCE AND VOTERS LIST

ORDINARY MEMBERS ATTENDANCE LIST FOR HYBRID GA20

1	Oil Palm Growers	54
2	Processors and/or Traders	13
3	Consumer Goods Manufacturers	08
4	Retailers	02
5	Banks and Investors	02
6	Environmental or Conservation Organisation	10
7	Social or Developmental Organisation	11

ORDINARY MEMBERS VOTERS AND PROXY LIST

1	Oil Palm Growers	68
2	Processors and/or Traders	47
3	Consumer Goods Manufacturers	24
4	Retailers	12
5	Banks and Investors	03
6	Environmental or Conservation Organisation	17
7	Social or Developmental Organisation	13